

ADMISSION POLICY

Saint Rose School admits students of any race, color, and national or ethnic origin. Saint Rose School does not discriminate on the basis of gender in its admission policies.

Recognizing that St. Rose's first responsibility is to provide an opportunity for Catholic elementary education, the following admissions policy is defined by the School Advisory Commission as a guideline to the administrator:

- The school administrator, following the policy of the St. Rose School Advisory Commission, shall make decisions on admissions. The administrator shall make every effort to ensure that all decisions are made in the best interest, first and foremost, of the students presently enrolled in St. Rose School, but further that every effort is made to accommodate the desires and needs of all applicants.
- The "application process" as approved by the School Advisory Commission is as follows:
Saint Rose School returning families re-register for the following term in a manner determined by the school administrator. After the current student body is registered, registration for new applicants will take place in the following order:
 1. Siblings of current students
 2. Waiting file (updated applicants from the previous year)
 3. Students whose families are active / participating St. Rose of Lima Parishioners
 4. Students transferring from Catholic Schools (from outside the Sacramento Diocese area) who become active St. Rose of Lima Parishioners
 5. Students transferring from another Catholic School in the Sacramento area
 6. Students from neighboring parishes who do not have a Catholic School
 7. Open To All Applicants

The formal application process will have a specific time period as determined by the school administrator.

The "Waiting List Policy" as approved by the School Advisory Commission is as such:

The waiting list (file) is organized in the order applications are received. Once a student's application for admission is submitted and the maximum capacity for that grade level has been met, a waiting list (file) is formed.

- Each grade level has a file for possible applicants waiting for entry into St. Rose School.
- The applications are numbered and placed in the waiting file numerically in the order they are received.
- Once the student's application is in the waiting file, the applicant's name is also placed on the waiting list (maintaining the same number on the list as in the waiting file).

Once an applicant is on the waiting list, the waiting file will annually be moved to the next grade level. The order of the list (file) will not change from year to year, providing an applicant re-applies with updated information each year. When a new enrollment year begins, new applications will be processed and numbered in the order they are received and, when applicable, will follow the number of waiting file applications received from the prior year(s).

- In instances when applicants who are siblings of current registered students have applications in the waiting file they will be placed ahead of other students on the waiting list (file).

When an opening is identified, the administrator refers to the waiting list (file) and admission is determined following the "application process" guidelines. First through eighth grade applicants go through an interview process with the Principal. When the interview is complete the administrator makes the determination whether to offer admission to the applicant and if all parties agree the registration process will begin.

- When enrollment is offered to a applicant and declined, that student moves to last priority on the waiting list or is removed from consideration.

ADMISSION PROCEDURE

- Age of admission - A child must be five years of age by December 1 to enter (TK) Transitional Kindergarten.
- Age of admission - A child must be five years of age by September 1 to enter Kindergarten.
- All records will be reviewed and an interview with the administrator is required for grades one through eight prior to admission.
- The parent/guardian will be expected to provide the student's previous two years of report cards and standardized test results (if applicable) and immunization records.
- During the first year of attendance at St. Rose School, all new students will be on academic and behavioral probation. The final decision for admission will rest with the administrator.

BAPTISMAL AND BIRTH CERTIFICATES

Proof of date, place of birth, and baptism (Catholic students) is required for all new students. Please submit certificates to the school office.

NOTICE OF NON DISCRIMINATION POLICY AS TO STUDENT AND EMPLOYEES

Saint Rose School, mindful of its primary mission to be witnesses to the love of Christ for all, admits students of any race, color, and national and/or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Saint Rose School does not discriminate on the basis of race color, national and/or ethnic origin, age, gender, or disability in the administration of educational policies, scholarships and loan programs, athletic or other school-administered programs.

Likewise, Saint Rose School does not discriminate against any applicant for employment on the basis of gender, age, disability, race, color, and national and/or ethnic origin.

NON-CUSTODIAL PARENT

Rights of Non-Custodial Parents: "In the absence of a court order to the contrary, the school will provide all the child's parents, custodial or non-custodial, with equal access to the child and equal access to academic records, and other school related information regarding the child. If there is a court order specifying that there is no information to be given, no contact with the child, etc., it is the responsibility of the custodial parent to provide the school with an official copy of the court order."